



AAYOJAN SCHOOL OF ARCHITECTURE

(Affiliated with Rajasthan Technical University)

LETTER NO.- ASA/2021-22/IQAC/-01-A

DATE- 25/03/2022

MINUTES OF IQAC MEETING

Meeting Date: 25/03/2023

Venue: Conference room, ASA Jaipur

1. Welcome note by Chairman, Principal & Director welcomed all members
2. Introduction of committee members- All committee members introduced themselves
3. Coordinator IQAC recommended scheduling a minimum two meetings per semester which are to be scheduled during commencement (zero week) and at the end of each semester with the permission of chair. Intermediate meetings may be arranged within the notice of 7 days. The House unanimously agreed to the proposed frequency of meeting.

4A. Representation of focused parameters and aligned areas of interest

Few of the parameters by the attendees are: -

- a) Quality of Teaching-Learning process
- b) Faculty & student development initiatives - framing of policies for such initiatives
- c) Integration between administrative body & academics
- d) Incentives & service rules for participation in various academic activities/
workshops/seminars
- e) Mentor -mentee programme

After discussing the above parameters, the following areas of interest were mutually agreed upon with member representation: -

Admissions - PJA with PRV & ANM

Accreditation compliance - ASR with NAS & PUB

Day to day academic quality control and management - NSR with SSE

Further it was stated that the parameters can be aligned as per the specialisation of respective members.



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4B. Detailed discussion was done regarding the areas of interest and what can be taken up under each area as suggested by respective members of the forum:

1. Admissions - PJA with PRV & ANM

1.1 Scholarship policies and incentives: -

- a) Promotion of institute by informing aspirants about scholarship opportunities and other incentives like student exchange programme, outreach for industry
- b) New areas/explorations for students to incentivise their overall grooming

1.2 Quantitative aspects

- c) Feedback system to evolve the overall admission process
- d) Outreach programmes to improve the visibility of the institute

1.3 Infrastructure - Maintaining the quality of infrastructure and standards of the institute which needs to be reviewed post pandemic

1.4 Website - Status of website was discussed (assigned to NAS & TJR) with target date for completion

Part-I- Basic college information has been uploaded

Part-II - Academic content is yet to be uploaded in consultation with VGR

2.0 Accreditation compliance - ASR with NAS & PUB

2.1 Professional experience for students through strengthening of Training & Placement cell; knowledge about conventional practice, accreditation programmes and future career prospects

3.0 Day to day academic quality control and management - NSR with SSE

3.1 Issues in academics & their solutions which can be envisaged at two levels: -

a) Strengthening of academics at institute level through academic audits and orientation of students in allied activities for overall development and growth of students.

b) Studio related problems through mid-semester review of subjects

3.2 Pedagogy and its documentation - Development of semester reports w.r.t subjects while listing all academic activities, outcomes and issues.

Consequently, the members need to analyse the gaps in each area of interest and resolve the same by initiating measures.



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4C. Action points:

1. To see how IQAC is helpful to the deliberations advised by Principal/Dean/ Admin
2. To understand how information dissemination can make an impact through IQAC
3. Members of IQAC to draft a charter, briefing the objectives, functions & extent of proliferation for assigned area of interest and sharing with chair before the next meeting.
4. An annual report to be prepared for reference.
5. Next meeting to be scheduled in the month of May and Students and faculty feedback shall be discussed. House requested an IQAC coordinator to prepare the feedback form.
6. Identification of Steering committee under IQAC.
7. In alignment with the national education policy – 2020, it was discussed to integrate academic diversity by introducing new programs like interior design, graphic designing, planning, architectural conservation.

Meeting concluded with a vote of Thanks.

Regards

Archana S. Rathore
Professor
Coordinator IQAC

Copy to:

All members of IQAC
PR & Media cell for publication on the Website,
Registrar for record



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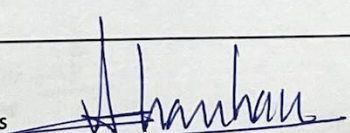
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Attendance: IQAC Meeting

Date : 25.03.22

Name	Signature
Chairperson- Prof. Kiran S. Mahajani	
Member Professor & Dean- Prof. N S Rathore	
Co-ordinator- Prof. Archana S. Rathore	
Member Alumini Association- Ar. Rahul Singhi	
Member - Mr. Shashank Mahagaonkar	
Member Industrialist- Mr. Rakesh Kumar Gupta	
Member HOD Architecture- Prof. Anubhav Mittal	
Member HOD Urban Design- Prof. Pooja Agrawal	
Member HOD B.Des.- Prof. Kapil Sharma	
Member Asso. Professor.- Prof. Naveen Sharma	
Member Asst. Professor.- Prof. Shivir Setia	
Member Admin. - Mr. Brijesh Agrawal	
Member Mangement - Mr. Aadi K. Mahajani	ATTENDED ONLINE
Member Trust - Mr. Prabahkar S. Ranawat	
Member Student Council MR. DAKSH MATHUR	ABSENT

Regards


Archana S. Rathore

Professor

Coordinator IQAC